

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**  
met in Regular Session on Monday, December 27, 2021 at 10:00 AM.

Those present:

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner Prec. 1
Darin Wolf	Commissioner Prec. 2
Pat Martin, III	Commissioner Prec. 3
Todd Herring	Commissioner Prec. 4
Karren Winter – Absent	County Clerk
Karen Aulds	Chief Deputy Clerk

Jack Curd	Sheriff
Patricia Vieth	Treasurer
Dawn Vieth	Tax Assessor/Collector
Lori Rutledge	District Clerk
Nita Lewis	Court Coordinator
David Levy	County Attorney

Public in attendance:

Nathan Evans – Archer County News  
R.L. Spivey

**CALL TO ORDER**

Greeting, Roll Call and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Court Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

**B. Approve Final Agenda.**

**No items were removed from the agenda.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve the Final Agenda. Voting yes 1-2-3-4-Judge

**C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:**

**Jack Curd reported that five employees have had COVID this month, and two are currently out with one being in the hospital. No inmates have COVID.**

**Randy Jackson apologized for omitting the Burn Ban from the agenda. An emergency Burn Ban will be in effect until the next Commissioners' Court Meeting when further action will be taken.**

**D. ACTION AGENDA**

1. Approve departmental reports.  
Treasurer's Report  
Texas A&M AgriLife Extension Service

**ORDER TO APPROVE REPORTS**

The motion was made by Todd Herring and seconded by Pat Martin, III to approve departmental reports: Treasurer; Extension Office. Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

**ORDER TO APPROVE VOUCHERS**

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers.

**Patricia Vieth led the discussion in Auditor Paul Wylie's absence. She explained the \$12,000 transfer from Precinct 3 Miscellaneous Income to Precinct 3 Road-based Materials.**

**ORDER TO APPROVE TRANSFERS**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve line-item transfers. Voting yes 1-2-3-4-Judge

Department – Account	Account Name	Increase	Decrease
031.0310.1233	Miscellaneous Income Revenue	12,000.00	
031.0400.0336	Road Base Materials		12,000.00

- 4. Approve Education Certificates.  
Dawn Vieth – Continuing Education requirements  
Karen Aulds – Attorney General required certification

**ORDER TO APPROVE CERTIFICATES**

The motion was made by Randy Jackson and seconded by Wade Scarbrough to approve Education Certificates: **Dawn Vieth; Karen Aulds.**

**Dawn Vieth announced to the court that she has obtained the highest education at this level – PCC (Professional County Collector). She is completely finished with all education requirements under TAC (Tax Assessor Collector) Association.**

Voting yes 1-2-3-4-Judge

- 5. Approve Publisher's Certificates.  
Public Notice to Bidders for Financial Services for John Deere Wheel Loader  
Public Notice for Bank Depository Applications

**ORDER TO APPROVE CERTIFICATES**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve Publisher's Certificates. Voting yes 1-2-3-4-Judge

- 6. Consider and/or take action on Interlocal Cooperation Agreement Multi-County Adult Sexual Assault Response Team between Archer County, Clay County, Montague County, and Young County.  
**Randy Jackson provided background information to the court, explaining that District Attorney Casey Polhemus recommended the Interlocal Cooperative Agreement between Archer, Clay, Montague and Young Counties. Judge Jackson stated that District Judge Jack McGaughey will serve as Chair.**

**ORDER TO APPROVE INTERLOCAL AGREEMENT**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve the Interlocal Cooperation Agreement Multi-County Adult Sexual Assault Response Team between Archer County, Clay County, Montague County and Young County.

Voting yes 1-2-3-4-Judge

- 7. Consider and/or approve allocations for Health Savings Accounts.  
**Patricia Vieth explained that the Commissioners must approve the allocations every year. Our insurance is provided by BlueCross BlueShield. Eligible employees receive \$3,000 annually, deposited into their Health Savings Account, totally \$138,750 for all eligible employees. Ms. Vieth gave background information regarding our insurance plan, explaining the monetary rebate to Archer County, which is a very good benefit of this plan. Our last rebate totaled \$62,000.**

**ORDER TO APPROVE ALLOCATIONS**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve allocations for Health Savings Accounts totally \$138,750 (\$3,000 per employee). Voting yes 1-2-3-4-Judge

8. Discuss and/or take action to determine the funding allocations for the 2021 John Deere Wheel Loader lease payments.

**Wade Scarbrough stated that he is in desperate need of a wheel loader, and he is willing to make half of the payment and have Precinct 5 pay the other half so that all Commissioners could use it. Todd Herring recommended tabling the item in order to have a workgroup meeting to determine how to pay for it. Pat Martin recommended using Precinct 5 funds so that whoever needs it can use it. Darin Wolf supported Commissioner Scarbrough's idea of splitting funding between Precinct 1 and Precinct 5. Commissioner Herring expressed concern that his predecessor, Darryl Lightfoot, had told him that his new truck payments would come out of Precinct 5. After considerable discussion, Patricia Vieth and Commissioner Martin determined that Precinct 5 has a current balance of approximately \$93,254. Judge Jackson stated that clarification is needed on Precinct 5 funds.**

#### **ORDER TO TABLE APPROVING FUNDING**

The motion was made by Todd Herring and seconded by Wade Scarbrough to table approving funding allocations for the 2021 John Deere Wheel Loader lease payments until the Commissioners' Court Meeting on Thursday, December 30, 2021 at 11:00 a.m. Commissioner Martin asked if tabling the item would affect the bids, and it was determined that it would not have a material effect. Voting yes 1-2-3-4-Judge

9. Open bids for financing 2021 John Deere Wheel Loader.

#### **OPEN BIDS**

**Randy Jackson reported that two bids were received, and he read the bids as follows:**

**American National Leasing Company: 3-year or 5-year qualified rate of 2.38% with no fee for early termination**

**First National Bank Leasing: 3-year interest rate of 2.35% Fixed or 5-year Interest rate of 2.45% Fixed**

10. Award bid for financing 2021 John Deere Wheel Loader.

#### **ORDER TO APPROVE BID**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve the bid for a 2021 John Deere Wheel Loader from American National Leasing Company for the 5-year qualified rate of 2.38% with the option for early payout, once a resolution is reached by Commissioners' Court at the December 30, 2021 meeting. Voting yes 1-2-4-Judge, Abstaining 3

**Having no further business to consider, the Court adjourned at 10:35 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**